

Florida Support Administrators Association  
(FSAA)  
FASA/DASA Conference  
Naples, Florida  
Thursday, July 7, 2005

- I. Call to Order - Malinda Jackson called the meeting to order at 9:07 a.m.
- II. Welcome – Malinda welcomed the members in attendance: Marianne Lorenzen, Steve Swartzel, Jeanne Eader, and Doris Bacon-Elsea. She also extended welcome and introductions, as special guests/visitors would join the meeting. These included: Nuri Ayres, Joel Herbst, Ginger ????, and Ruth Hall.
- III. Treasurer’s Report – Ginger gave the treasurer’s report. There was discussion about the \$5,300 for contracted services, rebate policy (it was requested that board members be sent copies of the policy), a decrease in the rebate income. The group also discussed the need to use a planning committee to plan next year’s conference so all members can justify coming for area specific concurrent sessions. Affiliate rebates and increasing revenue for FSAA by sponsoring development sessions as stand alones/drive-in/nitch/teleconferences meetings were discussed. It was suggested that legal issues would be an excellent subject to draw people to attend. Malinda shared with the members the issue of Elementary/Secondary Principals dues not being collected in a timely manner. The debt ratio issue was explained. We were informed that suggestions on how to resolve the issue were presented and are on the table for consideration. The question was raised as to why 2003-2004 audit of FASA has not been forwarded to affiliates.
- IV. The minutes of the April 29 Telephone Conference and March 14 Legislative Days meetings were approved.
- V. FSAA brochure – Much discussion ensued. It was decided that a letter, draft provided by Marianne to Malinda, would be sent to newly registered FASA members whose area of expertise makes them a potential FSAA member. A simple brochure highlighting the benefits of being a FSAA member would be included. Further action was tabled until our next meeting, which is scheduled for the end of September as a telephone conference.
- VI. FSAA Constitution and By Laws –Steve Swartzel was approved unanimously as PAC Chairman.
- VII. Division Reports – Marianne (SUNSPRA president) reported on the status of the “What’s New in Public Education” joint project they are facilitating.
- VIII. Board Vacancies - After reviewing the constitution and talking to Mike Eader about past practices, it was determined that Malinda could appoint people to fill the vacancies of Past President and Immediate Past President of FSAA. Following this discussion Malinda appointed Marianne Lorenzen as Immediate Past President and Dr. Ruth Hobbs as Past President.
- IX. Other Business – The FSAA website needs to be update and used as a recruitment tool to interest potential members to join FSAA.

Minutes written and submitted  
July 14, 2005  
Doris Bacon-Elsea